



LITTLE LAKE FIRE PROTECTION DISTRICT



74 E Commercial Street
Willits, California 95490
(707)459-6271

MINUTES

November 12th, 2024

- OPENING:** Tony Madrigal called the regular meeting of the Little Lake Fire Protection District Board of Directors to order at 5:05 PM.
- ROLL CALL:** Tony Madrigal, Tom Herman, Arnie Mello , Nancy Stipe present; Skip Lucier absent.
- MINUTES:** Approved by Arnie Mello, 2nd Tom Herman
- TREASURER'S REPORT:** Tony reported that the audit has been done and we should have the report soon. Everything is looking good. Tom moved to accept; Arnie second, all in favor.
- CORRESPONDENCE/PUBLIC COMMENTS:** NONE
- OLD BUSINESS: FEE SCHEDULE:** Nothing new to report, hopefully we will have something before Thanksgiving. Tony will do a presentation in Dec or Jan.
- UPDATE 5469/5401:** We are waiting on tires, just using this engine in town for now. 5468: Covering out of town. 5401: John is happy with how it is performing. 5469~ John is making an appt. w/Continental - they will give us a percentage of warranty. 5468 has gone to Lake County for a pre-position.
- NEW BUSINESS: BOARD BUDGET WORKSHOP:** Budget/Funding Expenses are going up, income is not. Sun setting of propositions that we are collecting on - when will they run out? Projection for equipment repairs and capital improvements? Departmental needs for the coming year? Staffing.



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Unfunded Liability:

Chief Alvarez reported that he would like to do a workshop after we have definitive numbers. He wants to set up a program for staying ahead of things in our District. Currently we are in pretty good shape. He thinks one more meeting will probably be needed and then we could proceed with a workshop.

BUILDING & GROUNDS/MAINTENANCE: Chief reported that 541 needs some general maintenance and they are working on that. They recently sealed and re-stripped the asphalt. Eric reported that John is trying a solar panel on the Generator so that it will always be available, so far it seems to be working. Station 541 has some heavy leaking in the roof. They have patched it for the moment. The washers that hold the tin roof on are rusted and deteriorating, the repairs need to be done ASAP. He will get an estimate on the cost. The guys have all been working on major clean-up at both of our facilities. Eric reached out to the manufacturer of the hydronic floor in our bay at 540. He wants to get in touch with our service tech and have him come to our facility and show us how to use it properly. An SOP also needs to be created for the floor.

GOV-DEALS WEBSITE: We have made about \$7,500 on some of the items that we have been able to sell. John is going to try to get a reserve amount on 5482 to be able to advertise it.

CHIEF LEADERSHIP CLASS: Tony reported that Chief Alvarez is going to be attending a Leadership Class in Portland in March. The Chief is also looking into Human Resource classes.

BILLS:

Motion to pay bills: Tom Herman, 1st; Arnie Mello, 2nd.

TRAINING REPORT:

Jeff was not present at the meeting. Eric said they have recently had training on ropes and rigging, and Over the Bank Rescue. The guys did an over the bank rescue recently, down about 400-500 feet.



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FIREFIGHTERS' ASSOC. REPORT: Harry reported that the roster is almost full.

He also reported that our Haunted Halloween was a huge success with a large turnout of kids and families. He also reported that we will be doing the Toy Run the day after Thanksgiving and helping with the Thanksgiving Dinner which will be held at the Harrah Senior Center

CHIEF'S REPORT: Eric reported that the City wanted to do some burning so we used the opportunity to do a Training Burn. The weather made it difficult to accomplish. Harry did a lot of paperwork and an IAP and lots of prep. They did an hour briefing and learned how to use the "gun" to burn tulles. It was too wet to do it properly. Eric reported that we had 59 calls in Oct for a total to date of 670. Chief reported that he met recently with Chief 1112 from Calfire. There will be an EMT class in Laytonville. We would like to have 2-3 people attend and hopefully increase our EMT roster. We have 4 new members and 3 applications out. During the winter school break, Chief would like to do school inspections then move onto Hotels, Motels, and Apartments. He reported that Harry is doing MSP Flow. We need to work on an Action Plan/Pre Plan for major businesses and we need to know where hydrants are, etc. He would like to do scenarios for emergency responses. Eric reported that the burn ban has been lifted and that people need to adhere to the burn requirements. He reported that we have already had a couple of escaped control burns in the County. The public can come in for burn permits or get them through our website at no charge. Chief Alvarez reported that we currently have 4 EMT's on staff for a total of about 9 including volunteers. We also have 2 paramedics. They recently had training on how to administer epinephrine (this can be done by EMT's as well as paramedics.

The meeting adjourned at 6:25 PM. Motion to adjourn: Arnie Mello 1st, Nancy Stipe 2nd.

Tony Madrigal

Tony Madrigal, Chairman

Nancy Stipe

Nancy Stipe, Board Member

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